



JOB DESCRIPTION

Job Title:	Lecturer in Farm Animal Health and Production (Assistant Lecturer on RVC Scale)
Post Reference No:	AG31
Job Purpose:	<i>To teach and assess farm animal health and production subjects on a range of Kingston Maurward College (KMC) & Royal Veterinary College (RVC) Further and Higher Education courses. To play an important role in the ongoing development and delivery of an extension programme, paraprofessional training, practical undergraduate teaching and assessment in Farm Animal Health and Production.</i>
Reports to:	<i>Section Lead – Agriculture, Countryside and Food (Kingston Maurward College) and Lecturer in Livestock Extension Services (Royal Veterinary College)</i>
Grade/Salary:	The salary for the post is £19,951 - £25,203 per annum which is 4b – 9c on the Lecturers scale.
Hours:	37 hours (the working hours are apportioned as 18.5 hours per week for Kingston Maurward College and 18.5 hours per week for the Royal Veterinary College)
Status:	Permanent full-time
Functional Links With:	Other RVC staff and other KMC teaching and work based learning staff from the Academy of Agriculture, Countryside and Food
Regulated Activity	This covers frequent or intensive work as outlined below <ul style="list-style-type: none">- Teaching, training, instruction, care or supervision of children or vulnerable adults;- Providing advice & guidance for children, and advice, guidance or assistance for vulnerable adults;- Driving a vehicle that is being used solely for the purpose of conveying children or vulnerable adults- Activity that involves, on a regular basis, the day-to-day management or supervision of a person carrying out the activities above

Vision:

- The Royal Veterinary College (RVC) and Kingston Maurward College (KMC) have formed a strategic partnership with the creation of a Regional Veterinary Centre for the South of England at the KMC Dorchester campus. The two Colleges are establishing a national centre of excellence in livestock husbandry involving development of specialist courses for veterinary practice para-professionals, alongside the two Colleges' existing courses in veterinary medicine and agriculture. We are looking for an enthusiastic and self-motivated farm animal health and production lecturer to deliver classroom and practical teaching sessions to RVC Veterinary students, KMC Agriculture students and para-professionals.

Main Tasks and Duties:

- To develop, organise and deliver advanced livestock skills courses with particular focus on developing programmes of study for para-professionals (joint collaboration between the RVC and KMC). Teaching and assessing on and development of KMC Further Education Levels 1 to 3 (Further Education) and Level 4 (Higher Apprenticeship and Foundation Degree) agriculture and animal science programmes is also part of the role.
- To undertake an active role in RVC undergraduate clinical teaching and assessment, particularly in developing technical and practical proficiencies in livestock husbandry and clinical skills for final year students opting for a farm animal stream.
- To contribute to the para-clinical activities of the two College's, particularly cattle foot trimming, mobility scoring and milking parlour audits, through involvement in the Royal Veterinary College's Extension Programme operating from Kingston Maurward College, Dorchester.
- To assist in the development of practical skills training programmes for further education students, undergraduates, veterinary graduates, animal technicians, paraprofessionals and farm staff including livestock-related learning and assessment tools.
- Act as a technical facilitator to assist the implementation of veterinary and consultant advice.
- Prepare schemes of work, lesson plans and assessment plans for both Further Education (FE) and Higher Education (HE) students across a range of KMC and RVC courses.
- Teach and complete summative and formative assessment.
- Teach groups of students in both practical skills and classroom situations.
- Employer Engagement: To actively develop links with industry; farms and veterinary practices in particular.
- Report to KMC staff and parents or carers of learners as necessary.
- To set and maintain high levels of best agricultural practice and animal welfare.

GENERAL DUTIES:

- To supervise students whilst they participate on training programmes.
- To organise and run demonstrations, guided tours, and talks for visitors and students.

- To observe Health & Safety rules at all times and to assist in maintaining a safe working environment by:
 - attending basic and specialist health and safety training, as required;
 - following local procedures for safe working practices and both College's Health and Safety Policies.
- To keep any records required.
- To undergo Personal Development Reviews as part of routine personal target setting.
- To undertake personal continuing professional development in order to keep abreast of current best practice in teaching and para-clinical areas.
- To take active responsibility for safeguarding and promoting the welfare of children and vulnerable adults in College.
- To promote an active commitment to equality and diversity.
- To undertake such personal staff development as is agreed to be necessary for the development of the role and the individual.
- To set a high standard of professionalism.
- To monitor customer satisfaction and continually seek ways of improving the service for which the post is responsible.
- To regularly review, adapt, and improve systems and procedures.
- To support the College's commitment to quality assurance including Investors in People and self-assessment.
- To provide or support inspiring and challenging education and training for all learners and promote participation by a wider group of learners.
- Undertake any other duties as reasonably assigned which are appropriate to the post and the work of the College.

This range of tasks should not be construed as definitive or exhaustive due to the changing external environment within which the College operates. Other duties may be required within the general scope of the post.

Person Specification:

	Essential	Desirable
Educational Qualifications / Experience	<ul style="list-style-type: none"> • Teaching qualification – or the willingness to work towards. • Agriculture (or similar) qualification at Level 3 (e.g. National Certificate / Diploma in Agriculture or NVQ Level 3 in Agriculture). • Successful and wide ranging experience and confidence in working with a range of agricultural livestock. • An appropriate first aid qualification – either First Aid at Work or ‘Appointed Person’ – or the willingness to work towards • Good communication skills at all levels. • Ability to work in a team and on their own. • To demonstrate flexibility with regard to working hours. 	<ul style="list-style-type: none"> • Some experience of work based learning. • Vocational teaching and assessing experience in one or more aspect of agriculture • Agriculture (or similar) qualification at Level 4 or above • D32, 33, 34 or A1 Assessors awards. • As many of the following certificates of competence as possible: MO1/1a, Milking, Telehandlers, ATVs etc.
Knowledge	<ul style="list-style-type: none"> • Extensive and in-depth knowledge of the agricultural livestock industry, particularly the dairy sector 	<ul style="list-style-type: none"> • Extensive and in-depth knowledge of the wider agricultural industry
Skills	<ul style="list-style-type: none"> • Numeracy, Literacy and IT skills at Level 2 (GCSEs/O’ Levels at Grades A-C) • High level of competence in practical livestock tasks, particularly cattle husbandry • Ability to meet deadlines and prioritise workload. 	<ul style="list-style-type: none"> • IT literate
Personal Attributes	<ul style="list-style-type: none"> • Excellent communication skills - ability to communicate with staff and external bodies at all levels • Self motivated and highly organised with a high level of personal drive. • Track record of successful teamwork • Ability to problem solve • Commitment to achieving excellence through continuous improvement • Enthusiastic with ability to motivate learners • Willingness to challenge unsatisfactory performance of students 	<ul style="list-style-type: none"> • Good sense of humour. • Keen to embrace and deliver change.

	Essential	Desirable
Other requirements	<ul style="list-style-type: none"> • Prepared to work flexibly to meet work requirements • Current driving licence • Commitment to safeguarding and promoting the welfare of children and vulnerable adults in college • Commitment to equal opportunities 	<ul style="list-style-type: none"> • D1 Minibus driving licence

Terms and Conditions:

- This is a permanent full-time appointment (a shared post with 50% of the employment costs being paid by the Royal Veterinary College).
- The Contract of Employment will be based on the provisions of the Kingston Maurward Academic Contract.
- The salary for this post will be in the range of £19,951 - £25,203 per annum, academic points 4b to 9c on the Kingston Maurward College Teaching Staff Salary Scale, depending upon qualifications and experience.
- Working Hours will be 37 per week during Monday to Friday with flexibility to meet business needs.
- The annual leave entitlement will be 35 working days to be taken during the period 1 September to 31 August plus agreed Statutory Bank Holidays and College closure days.
- The appointment is subject to the satisfactory completion of a 9 month Probationary Period.
- The notice period will be two months on either side.
- Membership of the Teachers Pension Scheme is available.
- The appointment is subject to the College receiving satisfactory references.
- The successful candidate is required to complete a pre employment medical questionnaire that may result in a referral to the Occupational Health Advisor for a medical clearance prior to commencing employment.

Disclosure

The offer of an appointment with the College is subject to a satisfactory Enhanced Disclosure under the Protection of Children Act 1999 and the Police Act 1997. This means that when applying for a post, candidates will need to detail all convictions they may have – both ‘spent’ and ‘unspent’. The successful candidate will be advised of the Disclosure process in the letter offering them the appointment. Kingston Maurward College adheres to the Criminal Record Bureau Code of Practice in applying for Disclosures. Should you require a copy of the Code or our Policy Statements on the Recruitment of Ex Offenders or the Secure Storage Handling, Use, Retention and Disposal of Disclosures and Disclosure Information please contact the College Human Resources Manager.

Applications

Please return the completed Application Form to:

Miss Lucy Emery
HR Administrator
Kingston Maurward College
Dorchester
Dorset DT2 8PY

The Closing Date for Applications is: Monday 30 January 2012 at 1200 noon

Proposed Interview Date: Week commencing 13 February 2012.

For an informal discussion about the post, please contact Dr Nick Bell (RVC) on 07870 619 211 or Tim Stephens (KMC) on 01305 215 160 during normal working hours.

The College welcomes applications from people with a disability and will offer interviews to all those who are able to reasonably fulfil the criteria outlined in this Job Description. If applicants with a disability shortlisted for interview require any assistance in attending please contact the College's Human Resources Manager in order that alternative arrangements are made.

Following receipt of completed application forms, if you have not heard from the College within 2 weeks of the closing date regrettably you will not have been short listed on this occasion. All short listed applicants will be contacted within 2 weeks of the closing date or no later than 3 days prior to the interview date (where an interview date is specified).